LIBRARY FELLOW FOR RESESARCH DATA MANAGEMENT
2014-2016

The Library Fellows Program was created to provide exceptional, early-career library professionals the opportunity to contribute to program areas of distinction and strategic priority in a dynamic academic research library. Fellows will work with and learn from colleagues who are recognized leaders in developing programs which serve the expanding needs of this world-class institution as well as contributing to the wider academic community. Library Fellows will have the opportunity to expand their skills and experience in ways that position them to excel and lead in the research library profession. Applications are invited for this two-year position, with a start date planned for summer or early fall of 2014.

POSITION DESCRIPTION: This position will support and expand our evolving services for research data management (RDM), working with staff within the Libraries as well as the wider MIT community. The Fellow will report to the Convener of the Research Data Services Working Group (which provides the Libraries' data management services, for all disciplines and formats across MIT). Potential activities include:

- Providing research data management services such as consultations, workshops, and maintenance of self-help services;
- Participation in projects such as building documentation for providing RDM consulting and investigating available data management planning tools and services;
- Conducting research and assessment to better understand research data management needs at MIT;
- Supporting development of services to enable MIT researchers to comply with requirements from publishers and funding bodies for open access to research data (in collaboration with the Office of Scholarly Publishing, Copyright, and Licensing);
- Exploring additional services for research data management;
- Collaborating with related Libraries' services, such as those regarding archives, departmental liaisons, personal information management, and/or digital curation;
- Monitoring trends to help the Libraries stay up-to-date on RDM.

Specific position/project responsibilities will be more fully developed early in the appointment, based on the strengths and opportunities presented by the appointee.

QUALIFICATIONS: Applicants must have an ALA-accredited MLS/MLIS or an advanced degree in a relevant subject/field received within the past two years and an articulated special interest in and foundation for gaining expertise in research data management. In addition we are seeking candidates with: a demonstrated understanding of and interest in the mission of academic libraries; evidence of self-directed learning and adaptability; facility in the use of technologies, and experience and interest in emerging library technologies; excellent interpersonal skills, including the ability to work collaboratively as part of a team and to work successfully with a diverse population; strong communication skills including the ability to write and document clearly; demonstrated good judgment in priority setting; demonstrated initiative and innovative spirit; demonstrated ability to be flexible and tolerate ambiguity; the potential for success working in a fast-paced, dynamic environment; commitment to professional growth and contribution; and, leadership potential as confirmed by references. Applicants must be eligible, without requiring MIT sponsorship, to work immediately in the U.S. for a two-year period.

SALARY AND BENEFITS: $53,500 minimum annual salary. MIT offers excellent benefits including a choice of health, dental and vision plans, a retirement plan, and tuition assistance. Fellows will be provided a modest relocation allowance. An annual allowance will be provided for professional development with additional funds available for skill development as appropriate.

APPLICATION PROCESS: Apply online at: http://hrweb.mit.edu/staffing/. Please include cover letter (speaking to interest in a career in academic libraries as well as specific skills, interest in program area as defined), résumé, and contact information for three references. References may include library faculty, supervisors, mentors, etc. – individuals who can speak to potential for success as Library Fellow. **Full consideration will be given to applications received by May 12, 2014 for this and a second position (Library Fellow for Digital Archives).** MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and minority candidates.

The Massachusetts Institute of Technology is a world-class education and research institution committed to generating, disseminating, and preserving knowledge, and to working with others to bring this knowledge to bear on the world's great challenges. It is dedicated to providing its students with an education that combines rigorous academic study and the excitement of discovery with the support and intellectual stimulation of a diverse campus community. We seek to develop in each member of the MIT community the ability and passion to work wisely, creatively, and effectively for the betterment of humankind.

Located on 168 acres that extend more than a mile along the Cambridge side of the Charles River Basin, MIT is independent, coeducational, and privately endowed. Its five schools and one college encompass numerous academic departments, divisions, and degree-granting programs, as well as interdisciplinary centers, laboratories, and programs whose work cuts across traditional departmental boundaries.

The MIT Libraries support the Institute's programs of research and study with holdings of more than 2.9 million print volumes and 3.1 million special format items, and terabytes of MIT-owned digital content. In addition, rare special collections, Institute records, historical documents, and papers of noted faculty are held in the Institute Archives and Special Collections. The library budget is approximately $24M and the staff is comprised of 170 members. Library resources and services are accessible to students and researchers through the Libraries' website (http://libraries.mit.edu/), and library spaces are widely available for both collaborative work and quiet study. Library resources are supplemented by innovative services for bioinformatics, GIS, metadata, and social science and other research data. Through a culture that encourages innovation and collaboration, the MIT Libraries are working to redefine the role of the 21st century library – making collections more accessible than ever before, and shaping the future of scholarly research. Library staff, at all levels, contribute to this spirit of innovation and to the mission of promoting learning, discovery and the advancement of knowledge at MIT and beyond.

The MIT Libraries maintain memberships and affiliations in ArchivesSpace, arXiv, Association of Research Libraries, BorrowDirect, Boston Library Consortium, DDI Alliance, DuraSpace, HathiTrust, CLIR/Digital Library Federation, Coalition of Networked Information, Coalition of Open Access Policy Institutions, EDUCAUSE, National Digital Stewardship Alliance, NISO, North East Research Libraries, OCLC Research Library Partnership, and ORCID. The Libraries utilize Ex Libris' Aleph for its integrated library system and have recently deployed EBSCO's Discovery Service. The Archives uses Archivist's Toolkit and is migrating to ArchivesSpace. DSpace@MIT, a digital repository developed over the past ten years by the MIT Libraries, serves to capture, preserve and communicate the intellectual output of MIT's faculty and research community. Other MIT repositories include: Dome, a second DSpace instance, providing access to a sizable image collection and other digital collections owned by the MIT Libraries; the MIT Geodata Repository for a diverse collection of GIS Data; and MIT Libraries' Dataverse for licensed social science datasets.